

# AVETON GIFFORD PARISH COUNCIL

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## AGENDA

**Councillors are summonsed to a meeting to be held on  
Thursday 4<sup>th</sup> April 2023 at 7.30pm in the Village Hall, Aveton Gifford  
for the purpose of transacting the business itemised below**

- 1. To receive and accept apologies for absence**
- 2. To receive declarations of interest from councillors**  
To receive any Declarations of Interest from Councillors relating to items on the Agenda.
- 3. Open Forum**  
Public participation is limited to 30 minutes in total. Members of the public may make only one address to the Council of no more than five minutes' duration unless dispensation is given otherwise by the Chair. Members of the public wishing to address the Council must let the Clerk or Chair know prior to the meeting commencing.
- 4. County Councillor's report**
- 5. District Councillor's report**
- 6. Minutes:**
  - a) to confirm the Minutes of the Extra Ordinary Council meeting held on the 28<sup>th</sup> February–
  - b) to confirm the Minutes of the Council meeting held on 7<sup>th</sup> March
- 7. Update on progress from the minutes (not arising elsewhere)**  
Clerk / Chairman to report on progress of outstanding items which do not require further decision.
- 8. Maintenance of parish owned areas**
  - a) Play parks and playing field**
    - Update regarding sand levels in play park
    - Gravel Path repair
    - Any other maintenance issues
  - b) Parish owned carparks**
    - Update from working group
  - c) Moorings**
    - to receive a report on annual mooring fees
    - any other updates
- 9. Planning**
  - a) **Planning applications** - to consider all recent applications received from SHDC detailed below:  
  
Application Number: 0651/24/HHO  
**Proposal:** Resubmission of Application Reference 2867/23/HHO for Demolition of existing single storey garage, rear conservatory and rear extension, internal alterations to existing layout, modifications to existing door & windows openings, proposed side single storey extension, new rear two storey extension with new roof, external alterations to include retaining works, relocation of existing oil tank, installation of new flue to wood burning stove.  
**Location:** Primrose Cottage Aveton Gifford TQ7 4PA.
  - b) **To receive result of decided applications:**  
No applications received at date of publication

## 10. Finance

- a) **To receive the Finance Report for March**
- b) **To receive the 4<sup>th</sup> Quarter Budget Monitoring Report**
- c) **Invoices for payment** – *to consider and approve invoices for payment.*
- d) **Regular Payments** – *to consider and approve the list of regular payments including standing orders and direct debits.*
- e) **Allocation of Car show funds received**
- f) **DCC and SHDC potential funding**
- g) **Online banking access** – *update*
- h) **Audit 2024 update**
- i) **Clerk pay**
  - *to consider and approve any overtime reported by the Clerk for March*
  - *to confirm the Clerk's working from home allowance*

## 11. Governance and Consultations

- a) **Update on Co-option of a new councillor**
- b) **Policy Review** - to review and approve the following policies
  - i. Code of Conduct
  - ii. Internal Control Policy
- c) **Asset Register** – to review and make sure assets registered align with insurance policy
- d) **Website** – to inform the council of the website updates

## 12. Tree Warden

- a) Overhanging barn branches. To receive and decide on the quote received for removal
- b) To receive and discuss the quote for advice on the sycamores from an independent Arboricultural company and decide on course of action
- c) Any other updates

## 13. Fireworks - to receive an update

## 14. Defibrillators

- a) To report costs and decide on course of action for running community defibrillator training sessions

## 15. Community Pool

- a) Update on pool manager
- b) Pool staff employment
- c) Pool spending for preparation for the 2024 season
- d) Memberships and online booking
- e) To receive an update on any other matters

## 16. Emergency Plan – to set up a review procedure of the existing plan.

## 17. Items for information or next Agenda - all items for the next agenda to be submitted to the Clerk by Friday 26th April .

Next meeting Wednesday 8<sup>th</sup> May 2023 at 19:45pm

Signed:



28 March 2024

Amy Clayton  
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