AVETON GIFFORD PARISH COUNCIL

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CAR SHOW COMMITTEE

RECORD OF INQUORATE MEETING HELD AT THE FISHERMAN'S REST ON WEDNESDAY 5th AUGUST 2026

Present	Rick Clayton	RC (Chair)
	Cllr M Smith	MS
	Astrid Kemble	AK
	Colin Pearson	CP
	David Davis-Berry	DDB
	Lindy Davis-Berry	LDB
In attendance	None	
Apologies	Cllr Peter Smith	PS
	Cllr Ros Brousson	RB
	Richard Bain	RBain
Absent	John Foale	JF
	Keith Beaumont	KB
Members of the public (MOP)	0	

The meeting started at 19:05

1/08.26CS TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies had been received from Peter Smith, Ros Brousson and Richard Bain.

2/08.26CS QUORUM

It was confirmed that the required quorum was not present, with only one councillor in attendance.

In accordance with the Council's Standing Orders, no committee business was transacted and no decisions were made. The meeting was declared closed at 19:09

All business on the agenda was deferred for consideration at a future quorate meeting of the Committee or referred to the Clerk or Parish Council where appropriate.

Following the closure of the meeting, those present remained for an informal discussion. This discussion did not form part of the Car Show Committee meeting. Notes of the informal discussion are attached as Appendix 1.

The meeting closed at 19:09

Signed.....Date.....

Rick Clayton

APPENDIX 1: NOTES OF INFORMAL DISCUSSION HELD AFTER CLOSURE OF THE INQUORATE MEETING

Status of these notes

These notes are provided for information only.

The scheduled Car Show Committee meeting was closed because it was not quorate. The discussion recorded below took place informally after the closure of the meeting. It did not constitute a meeting of the Committee, no committee business was transacted, and no decisions were made or formally authorised.

Any matters requiring approval will be referred to a future quorate meeting of the Committee, the Clerk under delegated authority, or the Parish Council as appropriate.

1. Updates since last meeting

It was reported that approximately 70 cars had registered for the show.

Stallholders attending on the day were reviewed. It was noted that each stallholder had confirmed that they would donate 10% of profits made on the day to the show.

2. Finance

First aid provision: The quote from St John Ambulance for first aid cover was discussed. The quoted cost was £174.00. Those present were content in principle with the quote. As the meeting was not quorate, no formal committee decision was made. The matter will be referred to the Clerk for approval under delegated authority.

Portable toilets: The toilet hire quote of £315.00 plus VAT was discussed. Those present were content in principle with the quote. As the meeting was not quorate, no formal committee decision was made. The matter will be referred to the Clerk for approval under delegated authority.

3. Seller stalls

It was noted that all booked stallholders had confirmed attendance. It was also noted that stallholders had been advised about set-up and exit arrangements.

4. Event signage

It was discussed that four road advertising signs could be installed immediately. Mark and Rick intended to install these on Thursday 6th August from 18:00 onwards.

Road signs were discussed for installation on the evening before the show. Mark and Rick were identified as the intended leads for this.

5. Event set-up and take-down

Set-up was discussed for Saturday 29th August at 15:00. It was noted that all committee members would be asked to help, and that David would be responsible for the tent.

It was noted that thick bin liners would be needed for waste points around the field.

Seating was discussed. Mark had contacted Mr Fish to request hay bales.

It was suggested that cones and tape should be put up in the village car park to prevent it filling with people attending for SUP activities.

6. Event day operations

Car parking: Richard Bain was identified for the top field. It was noted that Richard Bain would also contact Steve about managing the lower parking field.

It was discussed that a total of 6 to 8 volunteers would be needed to help with parking.

Ros's field was discussed, including whether it would need to be cut before the event.

Volunteers: Rick will start looking for volunteers to help on the day. It was noted that a number of people had already offered to help.

Card readers and float: Rick will speak to the Clerk about card readers and the float.

Stallholders and exhibitors: Rick will be on site early for stallholders. Rick, Colin and Mark will guide exhibitors.

Footfall count: Table-top clicker counters were discussed as a possible way to record footfall. Mark will investigate suitable devices.