

MINUTES OF A MEETING HELD IN THE VILLAGE HALL ON 20 MAY 2021 AT 7.30

Participating	Cllr Sarah Harcus	SH	In the chair
	Cllr Ros Brousson	RB	
	Cllr Josie-Alice Kirby	JAK	
	Cllr James Reina	JR	
	Cllr Rosie Warrillow	RW	
	Cllr Dominic Webb	DW	
	County Cllr Rufus Gilbert	RG	
Apologies	Peter Javes	Clerk	
	Cllr David Davis-Berry	DDB	
	Cllr Peter Smith	PS	
Members of the public	District Cllr Kate Kemp	KK	
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69/21 REPORTS

69.1 **Shop:** Felicity Furlong gave an update on the shop. The shop AGM would be held on 11th July, proxies would be available for shareholders not able to attend. The shop had joined the Plunkett Foundation. A new ice cream freezer had been installed. The bench in Memory of Peta Harper would be dedicated on the 9th July at 4pm with a free ice cream for children attending. The shop committee needed new members, especially a secretary, a fund-raiser events organizer and somebody with Health and Safety experience.

69.2 **ACA:** The recent Tidal Road clean had been successful and the SHDC had cleared the waste collected.

69.3 **Fore Street Traffic Group:** The walk around with the DCC Neighbourhood Traffic Officer and RG would be held on 26th May @11.30, starting from Timbers.

69.4 **Broadband Presentation:** Matt Barrow of DCC gave a presentation on the future of high-speed broadband.

70/21 MINUTES OF THE PREVIOUS MEETING

RESOLUTION THAT the minutes of the meeting held on 12th April 2021 were accepted as a correct record. Motion carried unanimously.

71/21 DECLARATIONS OF INTEREST

None

72/21 COUNTY COUNCILLOR

RG was congratulated on his re-election on 6th May.

Regarding the clear up of the old travellers' site at Shorta Cross RG suggested that the PC engage a contractor and he would arrange re-imburement via a grant. The Clerk would get a quote from a contractor. It was suggested that once the site was cleared a CCTV camera be erected on a pole, similar to those in timbers.

Cle
rk

73/21 DISTRICT COUNCILLOR

In KK's absence the meeting spoke about the problems with the new recycling collection service.

73/21 FLOODING AND SEWAGE

73.1 **New Sewage Pipe:** The SWW compensation of £10,000 would be paid shortly the works were now proceeding. The contractor had indicated that the perimeter fence around the field could be left once the works had been completed, to be used to

These minutes can also be seen on www.aveton-gifford.co.uk

fence the play areas.

73.2 **Surface Water Flooding in Fore Street:** Nothing to report

74/21 PLANNING see ANNEX A for planning report

74.1 Court Barton Development

Mrs. Jackie Harmer gave an update on the proposed development of nine houses at Court Barton. The development would comprise four houses intended to sell at between £275,000 and £295,000, two at between £350,000 and £400,000 and three at about £500,000. The houses would be sold off-plan. All would be carbon neutral. Construction would comprise largely components made off-site in order to minimize the number of workers on-site and to speed construction. The project would shortly be handed over to a developer who would come to the July meeting with Mrs. Harmer. Mrs. Harmer confirmed that the houses would not be sold as holiday or second homes.

74.2 0771/21/FUL Self-build dwelling.

The Chair reported that the PC Planning Committee had not yet come to a view on this application. Any parishioner wishing to comment should do so via the SHDC website: southhams.gov.uk

75/21 FINANCE

76.01 **BANK BALANCES** as at 20th May 2021 £23,215.92

Cash held on behalf of:

Play park project	359.00
Parish Paths Partnership	812.00
Village hall project	6,851.00
Pool liner replacement fund	3,000.00

77.02 **PAYMENTS APPROVED**

08	JRB Enterprise Ltd	Dog bags	77.16
09	AG Village Shop	Rent waiver	750.00
10	Kingsbridge Stationers	Office costs	8.45
11	Fisherman's Rest	Donation	500.00
12	Kingsbridge Stationers	Laminator foils	19.50
13	Greenspace	Grass cutting	490.25
14	Harris Pools	Pool chemicals	215.70
15	Peter Javes	Administration	344.71
16	Came & Co	Insurance premium	601.68
17	Screwfix	Pool first aid	21.66
18	Screwfix	Face masks	12.88
19	NW First Aid	Pool training	500.00
20	Plumbstop	Village hall	27.83
	TOTAL		3,569.82

RECEIPTS

STRIPE	Pool keys etc.	129.05
Lloyds Bank	Interest	0.17
HMRC	VAT refund	405.86
Several	Mooring donations	40.00
TOTAL		668.08

The Clerk was about to invoice the Allotment Association the annual rent of £562 and the school for the contribution towards use of the pool: £1,155.

78/21 ANNUAL INTERNAL AUDIT REPORT

The internal audit report was noted and the recommendations contained therein

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would be considered for action. The PC expressed its thanks to David Stevens for taking on the audit at such short notice and for making such a thorough job of the work. The usual audit fee of £250 would be paid to him

79/21 ANNUAL GOVERNANCE STATEMENT (AGAR)

Part 1 of the AGAR, the Annual Governance Statement for the year ended 31 March 2021 was noted and approved and was signed by the Chair and the Clerk for submission to the external auditor.

80/21 ACCOUNTING STATEMENTS

Part 2 of the AGAR, accounting statements for the year ended 31 March 2021, was noted and approved and signed by the Chair and Clerk for submission to the external auditor.

The Clerk was instructed to file the above with PKF Littlejohn LLP along with the notice of Public Rights (as at Annex B below)

81/21 VILLAGE HALL PROJECT (by e-mail from PS)

Planning issues are as follows:

- There was an unsupportive pre-application response from SHDC.
- Changes to the NP will be needed if the building is to be sited on Tree Corner. Duncan Smith (SHDC NP advisor) will advise on this.
- The PC needs to engage with the Environment Agency (EA). However, there is concern about the cost as the hourly rate is £100.00. contact will initially be by phone to discuss exactly what is wanted & then ask for a quotation.
- A meeting is needed between the EA, the architect, SHDC & the PC so to discuss the site issues.

82/21 NEIGHBOURHOOD PLAN

The referendum to adopt the NP had resulted in a vote in favour

Number cast in favour of a YES	288	82.05%
Number cast in favour of a NO	63	17.95%

Turnout: 47.88%

The plan had now been adopted by SHDC.

The PC had been invited to comment on the Kingsbridge Neighbourhood Plan.

83/21 FORESHORE MOORINGS

All posts had now been allocated and donations collected amounting to £400 in total

84/21 COMMUNITY POOL

It was planned to open the pool on 8th June or as soon as the water temperature reached 21°C. A working party had readied the pool for opening. AN electrician would check the electrics before opening and the Health and Safety documentations was being reviewed in consultation with the school. It was proposed that family use of the pool be limited to a maximum of four households at a time, with no guests permitted. There would be QR scan check in at the gate. The resuscitation courses had been booked for the village hall.

85/21 CASUAL VACANCY

There had been no interest from parishioners in filling the casual vacancy.

86/21 ANY OTHER BUSINESS

RW reported that trees could be available for planting round the parish, to be investigated..

NEXT MEETING Thursday 3rd June 2021 in the hall.

Annex A PLANNING REPORT FOR MAY

SHDC applications received

0771/21/FUL Land adjacent to Pittens Barn

Residential self-build dwelling. **Response date extended to end of the month**

/21/HHO

1, Harraton Barns, Modbury, PL21 0SU

Erection of entrance gate, raising of existing retaining wall, render retaining wall and construction of steps (retrospective)Two applications here, one Listed Building, the other Householder.

1478/21/PDM: Barn at Babland Farm, Modbury, PL21 0SB

Application to determine if prior approval is required for a proposed change of use of agricultural building to 1 no. dwelling house (class C3) including building operations under Class Q (a) and (b) conversion

AGPC RESPONDED TO THE FOLLOWING;

0650/21/FUL Court Barton Aveton Gifford TQ7 4LE

Storage shed. Supported; a reasonable addition for security of maintenance equipment, and appropriate materials and construction.

3925/20/FULHaggaton Barn, Little Chillaton Farm

New natural slate roof, single storey side extension and extension of residential curtilage of existing stone barn. Supported; reasonable additions to improve the residential facilities, and more appropriate roofing materials.

0936/21/LBC Heathfield Down Farmhouse

Pre-listed Building Consent for creation of two car parking spaces and installation of electric vehicle charging point for the benefit of Lawn House

Supported; reasonable additions to residential facilities

SHDC DECISIONS SINCE LAST MEETING

4013/20/FUL Cattle Barn at SX 691 481 Aveton Gifford

Demolition of existing agricultural building, replacement dwelling & associated landscaping following class Q approval 1317/19/PDM (Resubmission of 2249/20/FUL)

Conditional approval

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Annex B: NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Local Audit and Accountability Act 2014 Sections 25, 26 and 27

The Accounts and Audit Regulations 2015 (SI 2015/234)

The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 (SI 2020/404)

NOTICE	NOTES
<p>1. Date of announcement: 24th May 2021 (a)</p> <p>2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.</p> <p>Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2020, these documents will be available on reasonable notice by application to:</p> <p>(b) The Clerk, Aveton Gifford Parish Council, 22 Glebe Land, Aveton Gifford, TQ7 4LX 01548 559283 agpcclerk@gmail.com</p> <p>commencing on (c) <u>Monday 7th June 2021</u></p> <p>and ending on (d) <u>Friday 9th July 2021</u></p> <p>3. Local government electors and their representatives also have:</p> <ul style="list-style-type: none"> • The opportunity to question the appointed auditor about the accounting records; • and the right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p>4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:</p> <p>PKF Littlejohn LLP (Ref: SBA Team) 15 Westferry Circus, Canary Wharf, London, E14 4HD (sba@pkf-littlejohn.com)</p> <p>5. This announcement is made by (e) Peter Javes, Clerk and RFO, Aveton Gifford Parish Council</p>	<p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must start on or before 1 September 2020.</p> <p>(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority</p>