

AVETON GIFFORD PARISH COUNCIL
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MINUTES OF A MEETING HELD IN THE VILLAGE HALL ON 5th MAY 2022 AT 7.30

Present	Cllr Ros Brousson	RB	In the Chair
	Cllr David Davis-Berry	DDB	
	Cllr Josie-Alice Kirby	JAK	
	Cllr Peter Smith	PS	
	Cllr Peter Wade	PW	
	Cllr Rosie Warrillow	RW	
	Peter Javes	Clerk	
	County Cllr Rufus Gilbert	RG	
	District Cllr Julian Brazil	JB	Representing KK
	Apologies	Cllr Sarah Harcus	SH
	Cllr James Reina	JR	
	Cllr Dominic Webb	DW	
	District Cllr Kate Kemp	KK	

Members of the public: 4

64/22 ELECTION OF CHAIR

The Clerk opened the meeting and invited nominations for the Chair for the forthcoming year, Sarah Harcus was duly nominated and there being no other nominations it was put to the vote and

IT WAS RESOLVED unanimously that she be elected Chair.

65/22 ANNUAL PARISH MEETING

RB addressed the annual parish meeting by summarizing the activities of the parish council over the par year, see Annex A.

66/22 OPEN FORUM

66.1 Shop: See Annex B

66.2 Jubilee Street Play Park: It was noted that children had been playing on the new mound for the slide and damaging it. Additional fencing would be placed round it until the grass was strong enough to stand foot traffic.

66.3 Fore Street Traffic Group: DW continued to research the type and location of a suitable Vehicle Activated Speed sign.

66.4 Parish Paths Partnership: No report.

66.5 ACA: No report

67/22 MINUTES OF THE PREVIOUS MEETING

IT WAS RESOLVED THAT the minutes of the meeting held on 7th April 2022 be accepted as a correct record.

68/22 DECLARATIONS OF INTEREST

None

69/22 COUNTY COUNCILLOR

See Annex C

70/22 DISTRICT COUNCILLOR

It was noted that brown bin garden waste collections had restarted on 28th March

71/22 PLAYING FIELD

Remedial work had been completed to the new fence at the underpass end of the field; Application would be made to the Kitt Will Trust for funding for new fencing round the play park. New goal posts had been bought for the Rectory Lawn.

There had been discussions with the contractor about handing the playing field back to the parish council and removing the temporary fencing. As soon as the ground was declared

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firm enough this would be done.

72/22 PLANNING REPORT – see Annex D

73/22 FINANCE

73.1	BANK BALANCES as at 5 th May 2022:	£19,865.37
	Cash held on behalf of: Parish Paths Partnership	£ 812.00
	Village hall project	£ 6,851.00
	Pool liner replacement fund	£ 6,000.00

73.2 PAYMENTS APPROVED

01	DALC	Annual subscription	209.11
02	Nick Walker Print	mAGpie	225.00
03	Cartridge Save	Office costs	68.02
04	Peter Javes	Administration	507.06
05	HMRC	Administration	239.00
06	Account-ant (Yorkshire) Ltd	Audit fee	180.00
07	Peter Smith	Community Pool	17.93
08	The Good Heat Co	Community Pool	70.85
09	UK Pool Store	Community pool	409.00
10	The Soccer Store	Goal posts	219.00
11	E.J Tarr	Remove and spread woodchip	480.00
TOTAL			2,642.97

73.3 RECEIPTS

Lloyd Bank	Interest	0.21
SHDC	Precept	13,500.00
TOTAL		13,500.21

The clerk had filed a VAT claim with HMRC for the repayment of £3,520.78 for goods and services supplied since 1 October 2021.

74/22 ANNUAL INTERNAL AUDIT REPORT

The internal audit report was noted and the recommendations contained therein would be considered for action.

75/22 ANNUAL GOVERNANCE STATEMENT (AGAR)

Part 1 of the AGAR, the Annual Governance Statement for the year ended 31 March 2022 was noted and approved and was signed by the Chair and the Clerk for submission to the external auditor.

76/22 ACCOUNTING STATEMENTS

Part 2 of the AGAR, the Accounting Statements for the year ended 31 March 2022 was noted and approved and was signed by the Chair and the Clerk for submission to the external auditor.

In addition, the notice of public rights was approved, see Annex D below.

77/22 VILLAGE HALL PROJECT

There had been no progress and it was agreed to suspend this item until October 2022.

78/22 TREE WARDEN

DDB spoke about the churchyard trees. A planting plan was needed for the autumn for other trees in the parish.

79/22 DEFIBRILLATOR IN ICY PARK

Live West had finally advised that the electricity supply to the lighting bollards in Icy Park was unmetered from Western Power. Thus, it would be necessary to apply to Western Power.

Clerk

80/22 COMMUNITY POOL

PS reported the the hoped to be able to open the pool in the very near future. The school had

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been invoiced for the fee agreed under the lease (£13 per child on the school roll).
Pool key sales were now under way and all payments would be by Stripe direct to the parish council bank account.

A vote of thanks to Peter Smith and Peter Wade was agreed.

RB had concluded negotiations for a suitable contribution from the new organisers of this year's Bantham Swoosh.

81/22 QUEEN'S PLATINUM JUBILEE

The Clerk would check with DC the application for a road closure order for Sunday 5th June. It was planned to hold a Jubilee Concert in the Church on 28th May. Free to enter. Discussions ongoing with volunteers to lead the planning for the event.

Clerk

82/22 CAR SHOW

Planning for the Car Show was in hand. Rick Clayton could not be present on the day but it was understood that DW had stepped in. The Clerk had been unable to book portable toilets for the day, all local operators stating unprecedented demand for the bank holiday. The Fisherman's Rest would be approached to keep their toilets open for the fee paid for porta-loos. In view of the declining use of cash the Clerk would investigate buying Sum-Up card devices to take entrance money.

83/22 EMERGENCY PLAN

To be discussed at a future meeting.

Clerk

NEXT MEETING 9TH June,

ANNEX A: ANNUAL PARISH MEETING REPORT

• Resurfacing of Fore Street – minuted April 2021, happened February 2022. Thanks to Cllr Rufus Gilbert

• Sewage pipe – finally achieved after 20 years of complaining to SWW etc., Thanks to Sir Gary Streeter MP, and to the contractors R&M who have completed not just the initial scheme, but have also repaired other long standing sewerage failures.

• Clear up of Shorta Cross travellers' site. Thanks to Rufus Gilbert

• Monitoring of Ash die back and remedial felling of Ash trees. Thanks to David Davis-Berry

• Defibrillator by the hall, and bench on Tidal Road paid for by John Yeabsley, both were contributions to the parish in memory of Shirley Mitchell.

• Defibrillator at the pub relocated and rehoused. Thanks to Peter Smith, and to the Capewells.

• Community pool kept open despite Covid etc. Thanks to Peter Smith and Peter Wade for the technical work, and the pool team for routine running and administration. New 10 year lease signed with the Diocese and School.

• Play Park swings and slide, thanks to Rick Clayton and the parents group.

• Icy Park playpark new equipment, thanks to SHDC, in particular Rob Secula.

• Fore Street measures to curb speeding and use as a through route (ongoing), thanks to all who are addressing this, particularly Pippa Unwin.

• Parish foreshore moorings – new system of annual renewals from 1st April and maintenance payments introduced. Thanks to Dom Webb with RB

• No obvious result on public EV charging points, however slow progress has been made with authorities and suppliers. Thanks to Josie Kirby

DISAPPOINTMENTS: • Village Hall project, no thanks to SHDC

• Court Barton housing, no progress

• No progress on defibrillator for Icy Park. Many thanks to Sue Cherry for offering to provide one, but the ongoing delay in installing it is down to Live West Housing

THANKS TO COMMUNITY: In the last two years since the start of Covid-19 pandemic, Aveton Gifford parishioners have been a very supportive community, particularly during some of the very difficult months and circumstances. We all hope the worst of it is behind us now, and at the start of our new year it seems a fitting time to recognise what a strong community we do have here, and to extend thanks and appreciation for everything that was done.

ANNEX B SHOP REPORT

Weekly H&S inspections two members of the committee would share responsibility for H&S inspections to cover each month. Outside inspections at least fortnightly and also

• An informal discussion with the shopkeeper about any H&S concerns

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- A check that previous hazards reported had been dealt with.
To be followed up and coordinated with H&S concerns arising from the inspections.

Reporting: As part of the latest Partnership Agreement the shopkeeper submits a written financial report every six months and is invited to come along to give her report in person, usually presented at the beginning of the meeting. Before each AGVSA committee meeting she is asked to submit a written report covering an overview of the business, state of premises, fixtures, equipment, health and safety.

Parking: There was a recurring problem of a resident using the shop car parking space.

Post office contract: The committee unanimously congratulated the shopkeeper on all her hard work and on getting approval for the Post Office contract.

Treasurer's report

Since 17th February the total cash position has improved slightly [£2360.72 vs £2202.70], but items arising in the next 6 weeks that will see a fall in the cash position.

Epos: annual subscription from May 1st: £470.78 including VAT.

Insurance: renewal due 22nd May. Quote received for £805.36 including tax and broker's admin fees

Plunkett subscription: due for renewal 4th May. Cancelled

The 2021 financial statements have been prepared and confirmed by the external accountant.

Comments on 2021 statements:

Cash at the bank fell a further £635 [from £2645 to £2010]. The fall in 2020 was £607.

Reported accounting loss reduced [from £961 to £867] but this is not of any importance

Income up £688 [from £2821 to £3509] Expenditure up £1497 [from £1847 to £3344]

Donations up £978 [£1031 to £2009] – exceptional donations from Kitt Will Trust and AGPC

Expenditure Property repairs & maintenance up £651 Equipment repairs up £266

Subscriptions up £200 – joining the Plunkett Foundation, Insurance up £190

Service contracts up £175 –EPOS

Non-cash elements of the income statement i.e., depreciation Down £903 from £5535 to £4632 – 2020 figure includes the write-off of the old EPOS system

Fixed Asset expenditure of £641 – new freezer and security equipment – vs £2037 in 2020

Fundraising – it was noted that AGVSA had not been able to organise any fund-raising events apart from joining Moor to Sea Lottery.

Consider a leaflet for local second homes and B &Bs.

Maintenance: solar panel suppliers and they had promised a reply by the end of May

AGVSA AGM Thursday 16th June at 7.30pm in the Village Hall. quorum for AGM (29 members), and email Proxy Forms can be completed and returned before AGM.

Date and time of next meeting as above, Thursday 16th June at 6.45pm.

ANNEX C DCC REPORT

New fund will help households with the rising cost of living

We've recently announced a new £5 million pot of funding to help residents who are struggling to afford to pay for their gas, electricity or water usage, or buy food or other essential items.

The government has set conditions on how the money can be used, but we're prioritising £200,000 specifically to support Devon residents who have prepayment, or 'pay-as-you-go' meters to pay rising energy bills.

Funding will also be targeted towards families with children, and people of pensionable age who are struggling financially.

Working with Citizens Advice Devon, we intend to provide further support to prepayment meter customers, who are struggling to pay for their new higher energy costs.

"We are extremely worried that the cost of living crisis means that more and more people are struggling to make ends meet," said Janie Moor, Chief Officer for Citizens Advice South Hams.

The additional funding also means that we will be able to provide free school meal holiday vouchers for one week at May half-term and the full six weeks of the summer holidays to ensure that children and young people who are eligible for benefit-related free school meals don't go hungry during the holidays.

And we are working with our district council colleagues to identify people of pensionable age, that we know from local data are struggling financially, to offer some additional one-off assistance.

Further details on the above funded initiatives will be made available, as their development is finalised.

ANNEX D: PLANNING

AVETON GIFFORD PARISH COUNCIL

NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

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Local Audit and Accountability Act 2014 Sections 25, 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)
The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 (SI 2020/404)

NOTICE

1. Date of announcement: 5th May 2022 (a)
2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.

Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2020, these documents will be available on reasonable notice by application to:

The Clerk, Aveton Gifford Parish Council, 22 Glebe Land, Aveton Gifford, TQ7 4LX 01548 559283
agpcclerk@gmail.com
commencing on Monday 9th May 2022 and ending on Friday 17th June 2022

3. Local government electors and their representatives also have:
 - The opportunity to question the appointed auditor about the accounting records;
 - and the right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.
4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:

PKF Littlejohn LLP (Ref: SBA Team), 15 Westferry Circus, Canary Wharf, London, E14 4HD
(sba@pkf-littlejohn.com)

5. This announcement is made by (e) Peter Javes, Clerk and RFO, Aveton Gifford Parish Council