

AVETON GIFFORD PARISH COUNCIL

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MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE VILLAGE HALL ON THURSDAY 2nd NOVEMBER 2023

Present	Cllr Ros Brousson Cllr David Davis-Berry Cllr Louis Bodmer Cllr Mark Smith Cllr Niki Harrop Cllr Rosie Warrilow Cllr Peter Smith Cllr Peter Wade	RB in the Chair DDB LB MS NH RW PS PW
In attendance	Amy Clayton Cllr Lee Bonham	Clerk LBon
Apologies	Cllr Sarah Harcus Cllr Rufus Gilbert	SH RG (District Councillor)
Members of the public	1	

136/23 TO RECEIVE APOLOGIES FOR ABSENCE

Cllr Harcus and Cllr Gilbert gave apologies

137/23 TO RECEIVE DECLARATIONS OF INTEREST FROM COUNCILLORS

Cllr David-Berry declared he owned land next to possible development site.

138/23 OPEN FORUM

No comments from MOP

139/23 PARISH REPORTS

ACA REPORT GIVEN

Please see ANNEX A for full report. It was noted of the name change from the Aune Conservation Association to the AVON RIVER CHAMPIONS.

SHOP REPORT

In the past month, funds have increased by £175.98 (from £2568.93 to £2744.91). This is due to rental income of £300 (including VAT of £50) offset by our £125 rental payment to the Village Hall (no VAT). There will be a payment in due course for the

Portable Electrical Equipment testing that was done in the month (probably £75-£100). The VAT return for the 3m August to October has been completed and £90.60 will be taken by HMRC in the next 6 weeks

The Clerk also reported that it has now been agreed with the Shop Association that reports will now be given quarterly.

PARISH PATHS

No report

140/23 COUNTY COUNCILLOR'S REPORT

None received

141/23 DISTRICT COUNCILLOR'S REPORT

Cllr Brousson asked Cllr Bonham to confirm dates of the suspension of the garden waste collection service over Christmas. Food waste collection was queried with Cllr Bonham confirming this will be starting again soon.

Cllr Bonham made the council aware that there are Community Resilience Grants that the council are eligible to apply for with funds available for up to £10,000.

142/23 MINUTES

The Council **RESOLVED** that the Minutes from the meeting on 5th October be accepted as a true record and were signed by Cllr Brousson acting as Chair.

143/23 UPDATE ON PROGRESS FROM THE MINUTES (NOT ARISING ELSEWHERE)

MIN REF 125/23:

The Clerk reported that GDPR training is available at no cost through both NALC and the Risk Academy Portal from Hiscox. It was proposed that these training avenues are used rather than paying for the DALC course. The Council **AGREED** for the Clerk to train through the free resources available.

144/23 ACCEPTANCE OF OFFICE FORMS FOR CO-OPTED COUNCILLORS

It was noted that Cllr M Smith and Cllr Harrop had both signed the Acceptance of Office forms on the 07/09/23 and 19/09/23 respectively.

145/23 MAINTENANCE OF PARISH OWNED AREAS

a) Play parks and playing field

Small slide tower

The quote received so far was for adjoining posts to the existing posts. Although it will be a cheaper and practical solution, the Council had concerns re safety. It was **AGREED** to get external advise to see if it a viable idea.

Additional quotes for small slide tower: It was suggested that the Council approach The Play Company at Torr Quarry and to contact Kingston Council to find out the

company they used for recent work at their playpark. Clerk asked to contact Kingston clerk and Cllr P Smith asked to contact the company.

AC,
PS
PS

It was noted that one of the newly installed yellow gates is not closing properly as it is catching on surrounding framing. Cllr P Smith to contact contractor to get it rectified.

b) Campervans in parish owned car parks

Register / potential rules

The council needs to decide whether they are going to manage car parks better, and if so decide on a set of rules. It was **RESOLVED** that a working party should be created, in order to discuss rules and then present to the council. Cllr Wade and Cllr Bodmer, **AGREED** to join the working party and it was suggested to also invite a MOP to join.

Ex school bus

There are doubts about the legality of the bus regularly parked in Timbers. Cllr Wade to pass information onto Clerk and Clerk asked to report bus to police.

PW,
AC

It was also noted that in Jubilee Car park, there is a black polo which has had no MOT since July and SORN. It was suggested a picture of it is put on Facebook to try and find owner.

c) Replacement tidal road sign

The sign writing company is being liaised with and signs will be collected and mounted when they are ready.

A mooring signs has fallen off, it will be re-attached.

It was also noted that signs by underpass, warning of children playing have been installed.

d) Allotments

No update.

e) Moorings

A Dory boat has crashed into mooring posts and taken out at least one mooring post. Have to assume boat is abandoned. Parish council will need to advertise on noticeboards and put notice on the boat for a period of three weeks.

Another boat, who's owner has moved from the village and despite having been asked to move it is still there, which means terms of contract has been broken. Legal advice is to write an eviction letter giving timeframe to move it. Clerk to write letter on official paper and send by recorded delivery. If hasn't moved within time frame given Council is entitled to sell or depose of it.

AC

146/23 PLANNING MATTERS

Please see ANNEX C for Full Planning Report

The Planning Working group asked for additional councillor(s) to join. Cllr Wade agreed to join.

3276/23/FUL

Working party recommended not to support. Council **RESOLVED** to agree with recommendation.

3050/23/HHO

Working party happy to support. Council **RESOLVED** to agree with recommendation

Barn at Waterhead

Certificate of lawfulness. Council **RESOLVED** that the same response as last time is resubmitted.

3046/23/FUL

Council **RESOLVED** to support application.

3429/23/HHO

Council **RESOLVED** to support application.

3402/23/HHO

The working party need to consider this application further before drawing up a response.

147/23 FINANCE

a) To receive the Finance Report

The Clerk submitted Financial Statements for October 2023 (See ANNEX D).

b) Approving and signing Quarter 2 Financial Report

The Quarter 2 report was presented to councillors along with bank statements. Cllr Brousson confirmed bank statements reconciled with reports and signed both.

The Quarter 2 reports were **ACCEPTED**, with Cllr Warrilow proposing and Cllr M Smith seconding.

c) Invoices for Payment

The Council **RESOLVED** to agree to the following payments with invoices being presented and signed by Cllr Brousson:

Invoice date	Payee	For / Reason	Net Payment £	Payment inc VAT £
10/10/2023	SLCC	Budget training webinar	£30.00	£36.00
11/10/2023	Nick Walker Printing	Printing for October Edition of mAGpie	£265.00	£265.00
22/10/2023	South West Water	Pool water microbiological testing	£89.73	£107.68
30/10/2023	Flete Gardens	Grounds maintenance on Area 2 06/10/23	£200.00	£240.00

30/10/2023	Peter Smith (SafetySigns&Notices)	Sign fixing components	£15.94	£19.13
31/10/2023	Peter Smith (SafetySigns4Less)	Sign fixing components	£13.95	£16.74
31/10/2023	Amy Clayton	Clerk wages	£670.89	£670.89
01/11/2023	Pixl Digital Design	Website work for Setptember & October 2023	£125.40	£125.40
Total			£1410.91	£1480.84

d) Clerk overtime

The Clerk reported 1.5 hours overtime for October. The council **RESOLVED TO AGREE** to the overtime.

148/23 POLICIES

a) Financial Regulations

The council **RESOLVED TO ADOPT** the new Financial Regulations based on the NALC Model orders. Cllr Harrop proposed and Cllr Bodmer seconded.

Following adoption of the Financial regulations The Clerk asked for item 6.15 of the Financial Regulations to be suspended for the approved invoices for payment, as it will take time to get a Councillor registered for online banking approval. The Council **RESOLVED** to agree to this temporary suspension in order that payments can be made promptly.

b) Working group

The request for an additional councillor to join the Policies Working group was discussed, but no councillors were forthcoming.

c) Update

The Policies Working group have a meeting scheduled for the 8th November to review the Data Protection Policy and Data Retention Policy

149/23 TREE WARDEN

Following on from the Council agreeing to instruct Pitman to proceed with the remedial work needed for trees by Pitten's Barn (min ref 127/23), new advice given by Pitman was presented to the council. It was advised that if intermittent trees were removed as per the quote, it would undermines other nearby trees, and that for safety reasons more trees should be removed, which will cost more than original quote. It was suggesting putting this work into the budget for next year, and to do work as soon as precept is received. Owner of barn has been contacted and he is happy to wait until April for work to be done.

Due to new information coming to light the council **RESOLVED** to revoke previous motion and for the situation to be revisited in the new year.

150/23 DEFIBRILLATORS

a) To receive an update on spare pads

The Clerk reported that Cllr Gilbert has pledged £200 towards replacement pads from the Locality Budget, leaving a predicted surplus of £66 (excluding VAT). The Council **AGREED** to proceed and apply for the Locality Budget.

b) To receive an update on the planned Icy Park defibrillator

MOP who has agreed to contribute has been updated with regard to the situation and informed the council are looking into a solar defibrillator case.

151/23 COMMUNITY POOL

a) To discuss the timetable for 2024

Cllr P Smith reported that the aim is to open on the 1st June. It was pointed out that half-term starts on the 24th May and it would be beneficial for users to open on the 25th.

b) To discuss and agree procedure for repair work needed at the pool.

Cllr P Smith presented suggested repair work that totalled £155.00. The council **RESOLVED** to agree to the work being completed.

c) To discuss access proposals brought to attention by the school.

Postponed to next meeting

d) To discuss the amount that should be allocated to the pool reserve

Council **RESOLVED** to agree to put £1000 into the pool liner fund, with Cllr Brousson proposing and Cllr Harrop seconding.

152/23 FIREWORKS

Cllr M Smith presented his findings, summarising that training doesn't look to be viable and instead would recommend looking into professional displays. Companies had been approached with £2000-£2500 being the minimum ball park figure. In addition, first aiders would be needed, which could be £500 in total.

Cricket pitch suggested as alternative location to Green.

Cllr M Smith asked to send report of costs through.

MS

153/23 OUTDOOR TABLE TENNIS TABLE

Postponed to next month

154/23 EMAIL ADDRESSES

Postponed to next month

155/23 SEWAGE LEAK NEAR UNDERPASS

Cllr Brousson informed the council the meeting was due to end and the council **AGREED** to suspend item 3x. of Standing Orders to allow meeting to continue.

South West Water reported that a degradation of old pipes had created a blockage, causing sewage to leak out. Pipes have now been relined and strengthened with fibre glass where the previous issue was.

Council sceptical if it has been successful, so it will need monitoring.

156/23 VILLAGE STOCKS

No update

157/23 TRAFFIC MIRROR ON CORNER OF TAVERNERS

Three different mirrors looked at on internet. Prices vary between £29.99+VAT and £189.97 +VAT. Cllr P Smith recommended the more expensive mirror as viewing distance and angle is better. A 600mm stainless steel mirror is needed so no rust damage to owners property.

The council asked the clerk to send details of mirror to owner to get his approval.

AC

158/23 ITEMS FOR INFORMATION OR NEXT AGENDA

Mirror at Harraton Cross.

The meeting closed at 10.14pm

Signed *S Harcus*

Date *07/12/23*

Mrs S Harcus Chair.

NEXT MEETING Thursday 7th December at 7.30pm in the Memorial Hall

ANNEX A: AVON RIVER CHAMPIONS REPORT FOR AGPC NOVEMBER MEETING

Given by Cllr Ros Brousson

The Aune Conservation Association has now merged with the Avon River Champions group, and taken that name. This will enable a much greater representation of members and volunteers along the whole stretch of the Avon Catchment while retaining the bank accounts, fund raising and Charitable status of the ACA.

RB represented the parish council at the Avon Estuary Forum. SWW gave a presentation including the monitoring and cleanliness of bathing waters, where assessment of water purity in coastal waters is not consistent with local evidence.

Within the estuary the ARC has begun to set in place a monitoring programme using volunteers to test for water quality on a regular basis. This will be a Citizen Science project, with training available to volunteers, sampling kit provided, water samples sent to a laboratory, results entered into the West Country Rivers Trust database, and used to independently reinforce their own monitoring scores. The Aveton Gifford stretch of the river extends to the estuary mouth, and the volunteer responsible for organising the monitoring programme here is Paul Furlong at Waterfoot.

ANNEX B: REPORT FROM DISTRICT COUNCILLOR, LEE BONHAM, 2 NOVEMBER 2023

Some general updates on SHDC:

The SHDC consultation on its new strategy is running until 30 Nov; the consultation survey is available at <https://ourcorporatestategy.commonplace.is/>

SHDC have announced that it will soon bring all residents onto the same waste collection service and allow everyone to recycle the same materials, including glass and food waste. There may be changes to collection days, and SHDC is writing to every household explaining these changes, and it can be checked online soon at waste.southhams.gov.uk

The Council has recently launched the Community Resilience Grant fund which aims to support the resilience of community facilities such as community and village halls, village shops, and other sites which provide a range of services to their local communities. This should be beneficial to villages; information is at: <https://www.southhams.gov.uk/your-council/budgets-and-finance/budgets-and-spending/uk-shared-prosperity-fund-0/community>

Regarding Aveton Gifford interests, I am engaged on the following topics:

Regarding the planning application, 3276/23/FUL, for change of use of land for 1no. pitch Gypsy & Traveller site (Retrospective) (resubmission of 0561/23/FUL), Field At Sx697464 Road From A379 To Venn; I see that DCC Highways recommend refusal.

I see that the application 2867/23/HHO Primrose Cottage is still to be determined

Cllr Lee Bonham

ANNEX C: PLANNING REPORT FOR NOVEMBER 2023 PARISH COUNCIL MEETING

Reference: 3276/23/FUL

Proposal: Retention of a change of use of land for 1no. pitch Gypsy & Traveller site (Retrospective) (resubmission of 0561/23/FUL)

By 9th November

New information has been submitted. To discuss the response for this renewed application.

Reference: 3050/23/HHO

**Proposal: Householder application for proposed roof extension & alterations to existing dwelling (part retrospective) (resubmission of 0176/23/HHO)
Tree Farm**

By 9th November

Recommend support.

Barn at Waterhead Application for certificate of lawfulness for residential use

Respond by 9th November

This application falls outside the settlement boundary and within AONB. To discuss a further response with Comments.

Reference: 3046/23/FUL

**Proposal: Full application for targeted flood defence measures to address flood risk
South Efford Barns**

By 14th November

Recommend support.

Reference: 3429/23/HHO

Proposal: Householder application for creation of small side extension and the implementation of a PV array

Site Hillhead Barn

Address:

Rock Hill

By 23rd November

This application falls within the AONB. To discuss.

Reference: 3402/23/HHO
Proposal: Householder application for remodelling of existing dwelling, outbuilding and associated external works and landscaping (Resubmission of 0967/23/HHO)
Site High Barn
Address: Chillaton
By 20th
November

To discuss before any recommendation can be made.

ANNEX D: OCTOBER FINANCIAL STATEMENT

Financial Statement at October 31th, 2023

Total in Treasury account:	£ 9,793.26
Total in Instant Access account:	£ 17,225.15
Total	£ 27,018.41

Restricted/Allocated reserves:

Parish Paths Partnership	£ 774.00
Heritage Group Projects	£ 1,370.00
Lottery grant for hall	£ 500
Play park fencing	£ 0
Play park project	£ 363.00
Pool liner fund	£ 6,000.00
Total reserves	£ 9,007
Working Surplus	£ 18,011.41

Payments Made: October 1st – October 31st 2023

Folio	Payee	Reason	£GROSS	£VAT	£NET
76	PKF Littlejohn LLP	External audit fee	378.00	63.00	315.00
77	First Federation	Swimming pool electricity and water costs	525.09	22.12	502.97
78	Amy Clayton / Clerk pay	Clerk wages	520.69	0.00	520.69
79	Amy Clayton / Expense:	Envelope and postage for posting Declaration of Interests forms	5.20	0.00	5.20
80	Flete Gardens	Ground maintenance tender work on 04/10	270.00	45.00	225.00
81	Tall Orders Landscaping	Grass cutting contract	1,015.00	0.00	1,015.00
82	Neil Barker	Pool maintenance honourarium payment	622.60	0.00	622.60
83	James Neil	Pool maintenance honourarium payment	317.85	0.00	317.85
84	Kay Burnett	Pool maintenance honourarium payment	534.55	0.00	534.55
85	HMRC	Tax owed	23.38	0.00	23.38
Total Payments			£4,212.36	£130.12	£4,082.24

Payments Received: October 1st – October 31st 2023

Folio	Payee	Reason	£
32	Lloyds Bank	Interest	6.65
33	Angela Luckhurst - M23.02	mAGpie advertising	23.00
Total Receipts			£29.65